

**INLAND EMPIRE PLUMBING AND PIPEFITTING INDUSTRY  
APPRENTICESHIP TRAINING COMMITTEE**

**TELEPHONE  
(509)-624-5258 Ext. 4**

**3915 E. MAIN  
SPOKANE, WA. 99202**

**MARCH 12, 2008**

**TO WHOM IT MAY CONCERN**

**THE INLAND EMPIRE PLUMBERS AND STEAMFITTERS JOINT APPRENTICESHIP AND TRAINING COMMITTEE HEREBY ISSUES OFFICIAL NOTICE TO ALL INTERESTED PARTIES THAT THEY WILL CONTINUE TO ACCEPT APPLICANTS FOR APPRENTICESHIP OPPORTUNITIES THROUGH OUT THE COMING YEAR OF 2008.**

**THE RECRUITMENT, SELECTION AND EMPLOYMENT OF APPRENTICES DURING THEIR APPRENTICESHIP SHALL BE WITHOUT DISCRIMINATION BECAUSE OF RACE, COLOR, RELIGION, NATIONAL ORIGIN OR SEX.**

**AS PART OF THE COMMITTEE'S CONTINUING AFFIRMATIVE ACTION EFFORTS, MINORITIES AND FEMALES WHO MEET THE MINIMUM QUALIFICATIONS, AS OUTLINED ON PAGE TWO OF THIS NOTICE, ARE URGED TO APPLY DURING THE APPLICATION AVAILABILITY PERIODS AS DETAILED IN THE FOLLOWING PARAGRAPH.**

**APPLICATIONS WILL CONTINUE TO BE AVAILABLE DURING 2008 AT THE PLUMBERS AND STEAMFITTERS UNION OFFICES, 3915 E. MAIN STREET, SPOKANE WASHINGTON FROM 1:00 P.M., TO 3:00 P.M., EACH THURSDAY AND CONTINUING THEREAFTER DURING THE SAME HOURS THROUGHOUT THE BALANCE OF THE YEAR 2008 EXCLUDING ANY HOLIDAYS THAT MAY OCCUR ON THURSDAYS.**

**THE DEADLINE FOR RETURNING COMPLETED APPLICATIONS WILL BE THIRTY CALENDAR DAYS AFTER THE INDIVIDUAL APPLICATION HAS BEEN ISSUED, ANY APPLICATION RETURNED AFTER THE THIRTY DAY TIME LIMIT WILL NOT BE PROCESSED BY THE COMMITTEE.**

**FOLLOWING THE INDIVIDUAL APPLICATION ISSUANCE AND RETURN PERIOD, ALL APPLICANTS WHO HAVE MET THE MINIMUM QUALIFICATIONS WILL BE NOTIFIED WHEN AND WHERE TO APPEAR FOR THEIR EVALUATION INTERVIEW BEFORE THE JATC. THIS ORAL INTERVIEW WILL BE ONE OF THE FACTORS USED IN DETERMINING EACH APPLICANT'S POSITION ON THE ELIGIBILITY LIST. THE INTERVIEW PORTION OF THE SELECTION PROCEDURE WILL BE SCHEDULED ON A PERIODIC BASIS AS NEEDED.**

**THE COMMITTEE PROPOSES TO INDENTURE 10 NEW APPRENTICES DURING 2008 HOWEVER; ALL APPLICANTS WHO ARE ACCEPTED WILL REMAIN ON THE ELIGIBILITY LIST FOR A FULL TWO-YEAR PERIOD.**

**COMPLETE INFORMATION REGARDING MINIMUM QUALIFICATIONS AND ALSO A BRIEF DESCRIPTION OF SOME OF THE WORK INVOLVED IN THE TRADE ARE ATTACHED AND THUS MADE A PART, BY REFERENCE, OF THIS OFFICIAL NOTIFICATION.**

**SCOTT B. SMITH  
SECRETARY  
INLAND EMPIRE JATC**

**INLAND EMPIRE PLUMBING AND PIPEFITTING INDUSTRY APPRENTICESHIP  
TRAINING COMMITTEE MINIMUM QUALIFICATIONS  
FOR APPRENTICESHIP APPLICANTS  
3915 E. MAIN SPOKANE WA 99202**

**MINIMUM QUALIFICATIONS**

**AGE:** ALL APPLICANTS SHALL BE A LEAST EIGHTEEN (18) YEARS OF AGE.

**EDUCATION:** APPRENTICE APPLICANTS MUST BE A HIGH SCHOOL GRADUATE OR HAVE A PASSING GRADE OR AN OFFICIAL HIGH SCHOOL EQUIVALENCY TEST (G.E.D.) AND MUST ALSO SUCCESSFULLY COMPLETED ONE YEAR OF ALGEBRA AND ONE YEAR OF PLANE GEOMETRY.

**PHYSICAL:** MUST BE ABLE TO PHYSICALLY PERFORM THE DUTIES OF THE TRADE.

**TESTING:** APPLICANTS MUST COMPLETE THE ASSET TEST (at their expense) WITH A SCORE OF: WRITING SKILLS-30, READING SKILLS-30 AND NUMERICAL SKILLS-30.

**OTHER:** A. THE APPLICANT MUST COMPLETE A NON-D.O.T. DRUG TEST AT PATHOLOGY ASSOCIATES MEDICAL LABORATORIES SPOKANE, WA. WITH NEGATIVE RESULTS WITHIN 30 DAYS OF APPLICANTS FIRST INTERVIEW (at applicants expense).

B. APPRENTICE APPLICANTS MUST HAVE A VALID DRIVER'S LICENSE.

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**APPLICATIONS MUST BE COMPLETELY FILLED OUT BEFORE THEY WILL BE ACCEPTED AND THE FOLLOWING ADDITIONAL INFORMATION MUST ACCOMPANY THE APPLICATION:**

1. A COMPLETE TRANSCRIPT OF HIGH SCHOOL GRADES, INCLUDE COLLEGE, IF ANY OR A COPY OF AN OFFICIAL HIGH SCHOOL EQUIVALENCY TEST (G.E.D.)
2. A COPY OF THE APPLICANT'S BIRTH CERTIFICATE.

**APPLICANTS WHO HAVE PROVIDED WRITTEN PROOF THAT THEY MEET ALL OF THE MINIMUM QUALIFICATIONS WILL BE SCHEDULED FOR AN INTERVIEW WITH THE JOINT COMMITTEE. TRANSCRIPTS OR GRADES INFORMATION CONTAINED IN THE COMPLETED APPLICATION AND OTHER DETERMINATIONS REACHED AT THE INTERVIEW SESSION WILL BE EVALUATED BY THE COMMITTEE IN ORDER TO ARRIVE AT THE INDIVIDUAL APPLICANT'S COMPETITIVE SCORE. THIS SCORE DETERMINES THE APPLICANT'S POSITION IN THE OFFICIAL ELIGIBILITY LIST OR POOL.**

**APPLICANTS ARE DISPATCHED DIRECTLY INTO THE INDUSTRY AS BEGINNING APPRENTICES WHEN NEEDED, IN A DESCENDING ORDER OR RANK FROM THE ELIGIBILITY LIST OR POOL.**

**IN DETERMINING PHYSICAL FITNESS FOR THE TRADE, THE COMMITTEE WILL OBSERVE ALL APPLICANTS AT THE TIME OF INTERVIEW FOR OBVIOUS PHYSICAL DEFECTS THAT COULD AFFECT SATISFACTORY WORK PERFORMANCE, THEIR PERSONAL SAFETY, OR THE SAFETY OF THEIR FELLOW WORKERS.**

**IF, FOR ANY REASON, ALL OF THE ABOVE-LISTED MINIMUM QUALIFICATIONS ARE NOT MET BY THE APPLICANT, AND, FOR ANY REASON, IF ALL REQUIRED DOCUMENTS ARE NOT SUBMITTED WITH COMPLETED APPLICATIONS WHEN IT IS RETURNED, THE ENTIRE APPLICATION WILL HAVE TO BE CONSIDERED INCOMPLETE AND NO FURTHER PROCESSING WILL BE DONE BY THE JOINT APPRENTICESHIP COMMITTEE.**

**APPLICATIONS MUST BE TURNED IN 30 DAYS FROM THE DATE RECEIVED.**

## **A BRIEF DESCRIPTION OF THE WORK OF THE TRADE**

PLUMBERS, STEAMFITTERS/PIPEFITTERS AND REFRIGERATION FITTERS ARE ALL CRAFTSMEN WHO INSTALL PIPING SYSTEMS THAT CARRY WATER, STEAM, AIR, AND OTHER LIQUIDS OR GASES NECESSARY FOR SANITATION, INDUSTRIAL PRODUCTION, COMFORT HEATING AND AIR CONDITIONING AND MANY OTHER USES. THEY ALSO ALTER, REMODEL, AND REPAIR EXISTING PIPING SYSTEMS AND INSTALL PLUMBING FIXTURES, RADIATORS, AND OTHER HEATING UNITS, SOME APPLIANCES, AS WELL AS REFRIGERATION AND AIR CONDITIONING EQUIPMENT.

ALTHOUGH PLUMBING AND STEAMFITTING/PIPEFITTING ARE SOMETIMES CONSIDERED TO BE A SINGLE TRADE, APPRENTICES AND JOURNEYMEN CAN SPECIALIZE IN EITHER CRAFT, PARTICULARLY IN LARGER CITIES. WATER, GAS, AND WASTE DISPOSAL SYSTEMS, ESPECIALLY THOSE WHICH ARE CONNECTED DIRECTLY TO PUBLIC UTILITY SYSTEMS, ARE GENERALLY INSTALLED BY THE PLUMBERS, THESE TYPES OF INSTALLATIONS ARE MADE IN RESIDENTIAL AND COMMERCIAL BUILDINGS, SCHOOLS, INDUSTRIAL PLANTS, AND MANY OTHER STRUCTURES. IN ALL CASES, FOR EXAMPLE, PLUMBERS "ROUGH IN" THE BASIC NECESSARY PIPES AND FITTINGS AS THE CONSTRUCTION OF THE BUILDINGS PROGRESSES. DURING THE FINAL CONSTRUCTION PHASES, THE PLUMBERS CONNECT WATER HEATERS AND OTHER PLUMBING FIXTURES SUCH AS BATHTUBS AND SINKS.

STEAMFITTERS/PIPEFITTERS GENERALLY INSTALL BOTH HIGH AND LOW PRESSURE PIPING SYSTEMS THAT CARRY STEAM AND HOT WATER FOR HEATING AND ALSO OTHER LIQUIDS AND GASES NEEDED IN COMMERCIAL HEAVY INDUSTRIAL-TYPE COMPLEXES AS WELL AS HOUSING AND OTHER DEVELOPMENTS. STEAMFITTERS/PIPEFITTERS, FOR EXAMPLE, INSTALL INTRICATE PIPING SYSTEMS IN OIL REFINERIES, PULP MILLS, CHEMICAL PLANTS AND FOOD PROCESSING FACILITIES. TRANSMISSION PIPELINES FOR OIL AND NATURAL GAS ARE ALSO INSTALLED BY STEAMFITTERS/PIPEFITTERS AND STEAMFITTER/PIPEFITTER WELDERS. STEAMFITTERS/PIPEFITTERS ALSO INSTALL ALL NECESSARY HEATING-RELATED EQUIPMENT IN COMMERCIAL BUILDING AND RESIDENCES.

REFRIGERATION FITTERS INSTALL AND SERVICE ALL TYPES OF REFRIGERATION AND AIR CONDITIONING SYSTEMS. THIS INCLUDES COMMERCIAL, INDUSTRIAL, AND RESIDENTIAL APPLICATIONS AND, IN ADDITION TO THE RELATED PIPING, THEY ALSO SET AND CONNECT UP ALL OF THE SPECIALIZED EQUIPMENT NECESSARY FOR THE JOB.

PLUMBERS, STEAMFITTERS/PIPEFITTERS AND REFRIGERATION FITTERS USE A WIDE VARIETY OF SKILLS WHEN INSTALLING ALL TYPES OF PIPING SYSTEMS. FOR EXAMPLE, THEY CUT AND BEND PIPE AND WELD, BRAZE, CAULK, SOLDER, GLUE OR THREAD THE JOINTS. AFTER THE PIPING SYSTEM IS INSTALLED THE PLUMBER, STEAMFITTER/PIPEFITTER OR REFRIGERATION FITTER TESTS FOR LEAKS BY FILLING THE PIPES WITH LIQUID OR GAS UNDER PRESSURE.

PLUMBERS, STEAMFITTERS/PIPEFITTERS AND REFRIGERATION FITTERS USE ALL TYPES OF WRENCHES, REAMERS, DRILLS, BRACES AND BITS, HAMMERS, CHISELS, SAWS AND MANY OTHER HAND TOOLS. POWER DRIVEN MACHINES ARE OFTEN USED TO CUT AND THREAD PIPES. IN ADDITION, PLUMBERS, STEAMFITTERS/PIPEFITTERS AND REFRIGERATION FITTERS USE OXY-ACETYLENE TORCHES, ARC WELDERS, AND SOLDERING OR BRAZING EQUIPMENT IN THE PERFORMANCE OF THEIR WORK.

PLUMBERS, STEAMFITTERS/PIPEFITTERS AND REFRIGERATION FITTERS ARE SOMETIMES REQUIRED TO WORK IN HIGH PLACES OR IN CONFINED AREAS, ALSO BECAUSE MUCH OF THE WORK IS PERFORMED OUTDOORS, THEY ARE EXPOSED TO ADVERSE WEATHER CONDITIONS AT TIMES.

DURING THEIR TERM OF APPRENTICESHIP, ALL APPRENTICES ARE REQUIRED TO ATTEND RELATED TRAINING CLASSES, WHICH ARE CONDUCTED UNDER THE DIRECTION AND SUPERVISION OF THE JOINT APPRENTICESHIP AND TRAINING COMMITTEE. THESE CLASSES ARE HELD IN THE EVENING AND RUN AT LEAST 222 HOURS EACH YEAR.

THE ABOVE-LISTED WORK DESCRIPTIONS OBVIOUSLY DO NOT COVER THE FULL RANGE OF CONDITIONS OR RESPONSIBILITIES THAT MAY BE ENCOUNTERED IN THE TRADE BUT ARE INTENDED AS A GUIDELINE AND INFORMATION ONLY.

INLAND EMPIRE  
**Plumbing & Pipefitting Industry**  
*Joint Apprenticeship Committee*

3915 E. MAIN • SPOKANE, WA 99202



**NOTICE**  
**OF**  
**RIGHT TO REGISTER COMPLAINTS**

Any apprentice or applicant for apprenticeship who believes he or she has been discriminated against on the basis of race, color, religion, national origin, sex, disability, age, political affiliation or belief has 180 days from the date of the alleged discrimination to register a written complaint.

Complaints may be registered with the employer, the above-headed training trust, the U.S. Department of Labor, or directly to the complaint review body.

If you choose not to register a complaint in the order stated, or if there is not a procedure in place, you may register a written complaint in any order of preference.

Forms for registering a complaint are available at the following office and address:

**1. Inland Empire Joint Apprenticeship Training Committee**

3915 E. Main  
Spokane, Wa. 99202  
(509-624-5258)

**2. Current employer if indentured.**

**3. Department of Labor and Industries**

Apprenticeship Division  
901 North Monroe Ste #100  
Spokane, Wa. 99201-2149  
(509) 324-2509

**4. U.S. Department of Labor**

Employment and Training Administration  
Bureau of Apprenticeship and Training  
1400 Talbot Road South Ste #100  
Renton, Wa. 98055  
(425) 277-5214